

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
AUGUST 27, 2015
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Kevin Chapel	Vice President
Mrs. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Mr. Dan St. Peters	Trustee
Mr. Peter Tassinari	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members absent:

None

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Mrs. Batchelor, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on July 23, 2015;
- B. Bill lists for the periods ending July 3, 2015, July 17, 2015 and July 31, 2015, payable on the same dates;

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report

B. Building & Equipment
No meeting; No report

C. Finance & Insurance
No meeting; no report.

D. Personnel
No meeting; no report

E. Fund Raising
Mrs. Batchelor reported that the District Trivia Night exceeded our goal with a sell-out capacity 36 tables. Net proceeds for the event exceeded \$6,200. Mrs. Batchelor initiated further discussion about Trustee involvement in future fundraising activities.

F. Long Range Plan
No meeting; no report.

5. **Appropriation Ordinances**

A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to approve the following appropriation ordinances:

- 15-2 Audit fund
- 15-3 Building & Equipment Fund
- 15-4 General Fund
- 15-5 Illinois Municipal Retirement Fund
- 15-6 Insurance Fund
- 15-7 Social Security Fund

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

6. **Policies**

A motion was made by Mrs. Watson, seconded by Mrs. Batchelor, to approve the following annual policy ordinances for FY 2016:

- 15-8 Behavior Policy
- 15-9 Collection Development Policy
- 15-10 Disaster Preparedness Policy
- 15-11 Electronic Resources Acceptable Use Policy
- 15-12 Genealogy & Local History Policy
- 15-13 Interlibrary Loan Policy
- 15-14 Investment Policy
- 15-15 Operations Policy
- 15-16 Volunteer Policy
- 15-17 Personnel Policy

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

7. **Director's Report**

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- Conversation with President of Hull Properties (new mall owners);
- Fall newsletter;
- Armchair Traveler (new programming);
- New Mystery book club;
- Monsanto grant concentrating on core science curriculum;
- Genealogy & Local History Library participation in the October Landmarks Home Tour;
- Weeding of Downtown Library collection;
- Fine-exempt status of trustees;
- IHLS Trustee fact file;
- Abusive patron incident.

8. **General Discussion**

There was no additional general discussion.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:45 p.m.

Approved by THPLD board action on _____.

Melissa Batchelor, Secretary