

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
SEPTEMBER 24, 2015
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Kevin Chapel	Vice President
Mrs. Karen McAtee	Treasurer
Mr. Dan St. Peters	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members absent:

Mrs. Melissa Batchelor	Secretary	Excused
Mr. Peter Tassinari	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Absent
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on August 27, 2015;
- B. Minutes of the public hearing conducted on August 27, 2015;
- C. Bill lists for the periods ending August 14, 2015, and August 28, 2015, payable on the same dates.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Absent
Watson	Yes

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report

- B. Building & Equipment
No meeting; No report
- C. Finance & Insurance
No meeting; no report.
- D. Personnel
No meeting; no report
- E. Fund Raising
No meeting; no report
- F. Long Range Plan
No meeting; no report.

5. Ethics Policy

A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve the Ethics Police ordinance for The Hayner Public Library District.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Absent
Watson	Yes

Motion carried.

6. Director's Report

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- Structural Engineer to evaluate our Downtown library due to renovations of the adjacent Hudson Building;
- 30 local businesses participating in the library drive this year;
- Genealogy and Local History Library participation in Landmarks Historical Tour;
- Armchair Traveler (new programming);
- New Online book club;
- Mystery book club has 15 members plus a waiting list;
- The budget is currently at 22.9% after the first quarter, which is where we were projected to be.

7. General Discussion

Ms. Duvernoy opened a discussion about **resource sharing** and Hayner's excellent record of sharing resources and partnering with other organizations. The Hayner Public Library District currently provides a wide array of databases that serve the needs of various populations in our service area, including children, students, job seekers, seniors, ESL citizens, home-schooling families, and a wide range of other special interest categories. We provide materials and services to libraries at Eunice Smith Care Center, GlenHaven Gardens, Senior Services Plus and the Riverbender Community Center. We also provide library cards to residents at the Catholic Children's Center and the Alton Mental Health Center. In addition we partner with the Lewis & Clark Community College Family Connection Center, Alton Community Unit School District #11, The Nature Institute and SCORE. We offer a free book cart in each of our library locations, and teach free classes on eBook instruction, computer instruction and social media. Library employees attend health fairs at local hospitals to talk about our resources and homebound delivery programs. We offer library tours to all second grade classes in the district. We participate in reciprocal borrowing and OCLC (out-of-state borrowing) with other libraries. We provide talking books, magnifiers, homebound delivery service and library card sign-up events. Our employees participate in system committees and attend library conferences and continuing education classes/webinars/events. Our Genealogy and Local History library offers classes and audio tours. We offer teacher boxes and a parent/teacher shelf for homeschoolers.

8. Adjournment

There being no further business, the meeting was adjourned at 6:18 p.m.

Approved by THPLD board action on October 22, 2015.


Melissa Batchelor, Secretary