

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
APRIL 26, 2017
ADMINISTRATIVE OFFICES
401 STATE STREET, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Mr. Peter Tassinari	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members absent:

Dr. Kevin Chapel	Vice-President	Excused
Mr. Dan St. Peters	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Yes
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. Approval of Consent items

A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on February 23, 2017;
- B. Approval of the bill lists for the periods ending February 10, 2017, February 24, 2017, March 10, 2017 and March 24, 2017, payable on the same dates;
- C. Approval of the Financial Statements for the months ending February 28, 2017 and March 31, 2017.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Yes
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

4. **Committees**

- A. Board Policy Development
No meeting; no report
- B. Building & Equipment
No meeting; no report
- C. Finance & Insurance
No meeting; no report
- D. Personnel
No meeting; no report

5. **Meeting Dates**

A motion was made by Mrs. Watson, seconded by Mr. Tassinari, to approve Ordinance 17-1, setting the meeting dates for fiscal year 2017-2018.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Yes
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

6. **Insurance**

A motion was made by Dr. Batchelor, seconded by Mrs. McAtee, to approve the health and dental insurance renewal for FY 2018.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Yes
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

7. **Downtown Library Exterior Siding**

A motion was made by Mrs. Watson, seconded by Mr. Tassinari to approve the installation of steel siding for the downtown library.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Yes
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

8. **Nominating Committee Report**

The Nominating Committee presented the following slate of officers for FY 2018 (to be elected at the May 2017 board meeting):

President	Mr. Kevin Botterbush
Vice President	Mr. Peter Tassinari
Secretary	Dr. Melissa Batchelor
Treasurer	Mrs. Karen McAtee

9. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- Re-election of trustees Kevin Botterbush and Karen McAtee in the Consolidated Election held on April 4;
- Status of possible write-in candidate for open board position;
- Update on the downtown library roof replacement project;
- Status of downtown library building following Hudson Bldg. demolition;
- Receipt of tax EAV numbers;
- Receipt of Per Capita Grant award letter.

10. **General Discussion**

There was no additional discussion.

11. Adjournment

There being no further business, the meeting was adjourned at 6:22 p.m.

Approved by THPLD board action on May 25, 2017.



Melissa Batchelor, Secretary