

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
AUGUST 25, 2016
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:02 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Melissa Batchelor	Secretary
Mr. Dan St. Peters	Trustee
Mr. Peter Tassinari	Trustee

Members absent:

Dr. Kevin Chapel	Vice President	Excused
Mrs. Karen McAtee	Treasurer	Excused
Mrs. Mary Lou DeGrand Watson	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Dr. Batchelor, seconded by Mr. St. Peters, to approve the agenda. It was noted that Item C under the consent items would not be presented for approval.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mr. St. Peters, seconded by Dr. Batchelor, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on July 28, 2016;
- B. Bill lists for the periods ending July 15, 2016 and July 29, 2016, payable on the same dates.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report

B. Building & Equipment

No meeting; No report

C. Finance & Insurance

No meeting; No report

D. Personnel

No meeting; no report

5. **Ethics Policy**

A motion was made by Mr. St. Peters, seconded by Dr. Batchelor, to approve the Ethics Policy Ordinance 16-18 for The Hayner Public Library District.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

6. **Director's Report**

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- Status of the Hudson Building;
- Water leak in the kitchen area of the Hayner building;

Ms. Duvernoy also discussed the results of our recent Edge Assessment and how Hayner positively impacts our community through Technology & Services. We currently offer computer classes, as well as resume and job search assistance, We partner with the Oasis Women's Center and Alton Memorial Hospital in offering health information seminars and internet safety classes for children. We partner with Lewis & Clark Community College in offering adult literacy initiatives. We partner with the YWCA in sponsoring programs related to diversity and improving awareness within our community. We are currently seeking E-Rate funding to double the size of our bandwidth so that internet access to our mall location is greatly enhanced. The Board agreed that THPLD meets all the guidelines of the Per Capita Grant providing an array of educational programs and services for our community.

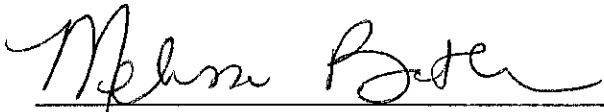
7. **General Discussion**

There was no additional general discussion.

8. Adjournment

There being no further business, the meeting was adjourned at 6:14 p.m.

Approved by THPLD board action on September 22, 2016.



Melissa Batchelor, Secretary