

THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
FEBRUARY 4, 2016  
MULTI-PURPOSE ROOM  
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the rescheduled meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Kevin Chapel	Vice President
Mrs. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Mr. Dan St. Peters	Trustee
Mr. Peter Tassinari	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members absent:

None

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD
Mrs. Mary Cordes	Asst. Dir of Circ & Strateg. Svcs. - THPLD

C. Recognition of visitors to the meeting

Mr. Botterbush welcomed Mrs. Cordes to the meeting.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Mrs. McAtee, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on November 19, 2015;
- B. Bill lists for the periods ending November 6, 2015, and November 20, 2015, payable on the same dates;
- C. Financial Statements for months ending November 30, 2015 and December 31, 2015.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

4. Committees

- A. Board Policy Development  
No meeting; no report
- B. Building & Equipment  
No meeting; No report
- C. Finance & Insurance  
No meeting; no report.
- D. Personnel  
No meeting; no report
- E. Fund Raising  
No meeting; no report
- F. Long Range Plan  
No meeting; no report.

5. Appraisal Fees

A motion was made to approve funding for payment of shared appraisal fees for defense of property assessment appeals not to exceed \$750.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

6. Director's Report

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- Status of Illinois state budget funding of literacy programming (36%) and the negative impact on our Adult Literacy partnership with LCCC;
- Jennie D Association meeting in February;
- "Alton Architectural Gems" presentation by Genealogy & Local History Library staff;
- Black History Month displays installed in all three library locations;

- “Armchair Traveler” program highlighting Ireland in February;
- Two new Library Assistant II positions filled.

7. General Discussion

There was brief discussion about the status of the Hudson Building. It was suggested that the Building & Equipment, as well as the Finance and Insurance Committees meet in advance of the February board meeting to determine next steps. Ms. Duvernoy requested input from the trustees regarding the monthly statistics report. It was agreed that Circ numbers, self-check totals per branch and database usage numbers were of the most interest to the board members. Mr. Botterbush asked the trustees to come to the February meeting prepared to discuss the Director’s performance evaluation in closed session. Mrs. Watson will provide the trustees with the evaluation form in advance of the meeting.

8. Adjournment

There being no further business, the meeting was adjourned at 6:38 p.m.

Approved by THPLD board action on February 25, 2016.

  
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Melissa Batchelor, Secretary