

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
JANUARY 26, 2017  
MULTI-PURPOSE ROOM  
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

**1. Opening of Meeting**

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Kevin Chapel	Vice-President
Mr. Peter Tassinari	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members absent:

Dr. Melissa Batchelor	Secretary	Excused
Mrs. Karen McAtee	Treasurer	Excused
Mr. Dan St. Peters	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mrs. Watson, seconded by Dr. Chapel, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Watson, seconded by Dr. Chapel, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on November 17, 2016;
- B. Approval of the bill lists for the periods ending November 4, 2016 and November 18, 2016, payable on the same dates;
- C. Approval of the bill lists for the periods ending December 2, 2016, December 16, 2016 and December 30, 2016, payable on the same dates;
- D. Financial Statements for the months ending November 30, 2016 and December 31, 2016.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

4. **Committees**

A. **Board Policy Development**  
No meeting; no report

B. **Building & Equipment**  
No meeting; No report

C. **Finance & Insurance**  
Ms. Duvernoy reported that the committee met to review the bids that were submitted for the Downtown library roof replacement project. Three companies submitted bids; the committee elected to recommend the lowest bidder, Lakeside Roofing, as the chosen contractor. It was also decided to undertake the base roof replacement, casings and garage roof as one project. The committee discussed financing options and determined that an appropriate decision might be to cash in a CD that is maturing in February. The CD is held in the Building and Equipment fund. The committee also discussed the lease agreement with Hull Properties, owners of Alton Square mall.

D. **Personnel**  
No meeting; no report

5. **Roof Replacement**

A motion was made by Dr. Chapel, seconded by Mr. Tassinari, to approve the bid for coping and roof replacement at the Downtown library (326 Belle Street).

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

6. **Resolution**

A motion was made by Dr. Chapel, seconded by Mrs. Watson, to approve the revised 2017 Disaster Plan.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

7. **Director's Report**

In addition to the written report previously submitted, Ms. Duvernoy also discussed the status of the Hull Management lease agreement.

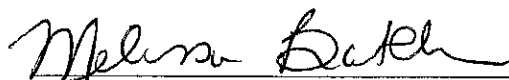
8. **General Discussion**

The trustees discussed the significant store closures at the mall and how this impacts our long range plan at Alton Square. Mr. Botterbush suggested that the entire board give consideration to the available options that should be considered in contemplating our lease renewal. This will be a priority for the board in the coming months.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:25 p.m.

Approved by THPLD board action on February 23, 2017.

  
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Melissa Batchelor, Secretary