

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
JULY 27, 2017  
ADMINISTRATIVE OFFICES  
401 STATE STREET, ALTON, ILLINOIS 62002**

**1. Opening of Meeting**

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:05 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mr. Dan St. Peters	Trustee
Ms. Kim Shoemaker	Trustee

Members absent:

Mrs. Karen McAtee	Treasurer	Excused
Mrs. Mary Lou DeGrand Watson	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance. .

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
St. Peters	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Batchelor, seconded by Mr. St. Peters, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on June 22, 2017;
- B. Approval of the minutes of the closed session conducted on June 22, 2017;
- C. Approval of the bill lists for the periods ending June 2, 2017 and June 16, 2017 and June 30, 2017, payable on the same dates;
- D. Approval of the Financial Statements for the months ending June 30, 2017, subject to audit.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
St. Peters	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

4. **Committees**

- A. **Board Policy Development**  
No meeting; no report

B. Building & Equipment  
No meeting; no report

C. Finance & Insurance  
No meeting; no report

D. Personnel  
No meeting; no report

5. **Ordinance**

A motion was made by Mr. Tassinari, seconded by Ms. Shoemaker, to approve Ordinance 17-3 – An ordinance to levy and assess .02% of all taxable property within The Hayner Public Library District for building and maintenance pursuant to 75 ILCS 16/35-5.

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A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
St. Peters	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

6. **Director's Compensation**

A motion was made by Dr. Batchelor, seconded by Mr. Tassinari, to approve a 1.5% increase in the Executive Director's salary for FY 2018.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
St. Peters	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

7. **FY 2018 Budget Amendment**

A motion was made by Ms. Shoemaker, seconded by Mr. Tassinari, to amend the FY 2018 General Fund Budget per review and recommendation by Mr. Phil Lenzini, Attorney at Law of Kavanagh, Scully, Sudow, White & Frederick, P.C.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
St. Peters	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

8. **Mall Lease**

A motion was made by Mr. St. Peters, seconded by Dr. Batchelor, to approve the option to renew the lease for the Alton Square Mall library facility, commencing September 1, 2018 and concluding August 31, 2023.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
St. Peters	Yes
Shoemaker	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

9. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- Modifications to the monthly statistics report that would include items of particular interest to the Board (Board members were asked to review the options -- posted to board website-- and report their specific interests and wishes to Ms. Duvernoy);

- Hayner's partnership with the City of Alton in providing historical displays and information for the new Amtrak station;
- Investment brokerage options.

10. **General Discussion**

The updated Board website seems to be working well for the Directors.

11. **Adjournment**

There being no further business, the meeting was adjourned at 6:31 p.m.

Approved by THPLD board action on August 31, 2017.



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Melissa Batchelor, Secretary