

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JULY 28, 2016
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Melissa Batchelor	Secretary
Mr. Dan St. Peters	Trustee
Mr. Peter Tassinari	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members absent:

Dr. Kevin Chapel	Vice President	
Mrs. Karen McAtee	Treasurer	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. Approval of Consent items

A motion was made by Dr. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on June 23, 2016;
- B. Bill lists for the periods ending June 3, 2016, June 17, 2016 and June 30, 2016, payable on the same dates;
- C. Financial Statements for months ending June 30, 2016, subject to audit.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Absent
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

4. Committees

- A. Board Policy Development
No meeting; no report

B. Building & Equipment

Mr. St. Peters reported that the Building and Equipment Committee met to discuss the following topics requiring B&E funds:

- Replacement of phone system (current system nearing end of life);
Dr. Chapel arrived at 6:04 p.m.
- Replacement of router (also nearing end of life);
- Ameren light replacement partnership project in Downtown library.

C. Finance & Insurance

No meeting; No report

D. Personnel

No meeting; no report

5. Resolution

A motion was made by Mr. St. Peters, seconded by Mrs. Watson, to approve a resolution providing for a public hearing on Budget and Appropriation Ordinances for FY 2017.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

6. Director's Compensation

A motion was made by Mrs. Watson, seconded by Dr. Chapel, to approve a 1.5% increase in the Executive Director's salary for FY 2017.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

7. Director's Report

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- The onsite portion of our annual audit has been completed; final results will be presented at upcoming board meeting;
- Petitions for expiring trustee positions may be circulated beginning Sept. 22;
- Sewer repairs and smoke testing being done near downtown libraries;
- 100 elementary school students signed up for library cards in recent drive;
- Genealogy manager shared local estate photos with proper historical repository in Florida.

8. General Discussion

There was no additional general discussion.

9. Adjournment

There being no further business, the meeting was adjourned at 6:15 p.m.

Approved by THPLD board action on August 25, 2016.


Melissa Batchelor, Secretary