

THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MAY 26, 2016
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Kevin Chapel	Vice President
Mr. Dan St. Peters	Trustee
Mr. Peter Tassinari	Trustee

Members absent:

Dr. Melissa Batchelor	Secretary	Excused
Mrs. Karen McAtee	Treasurer	Excused
Mrs. Mary Lou DeGrand Watson	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Chapel, seconded by Mr. St. Peters, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on April 28, 2016;
- B. Bill lists for the periods ending April 8, 2016, and April 22, 2016, payable on the same dates;
- C. Financial Statements for months ending April 30, 2016.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report

B. Building & Equipment
No meeting; No report

C. Finance & Insurance
No meeting; No report

D. Personnel
No meeting; no report

5. **Kohls PTAB**

A motion was made by Mr. St. Peters, seconded by Dr. Chapel, to approve Kohls' PTAB Settlement for FY 2014 and FY 2015.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

6. **Electronic Resources Acceptable Use Policy**

A motion was made by Mr. St. Peters, seconded by Mr. Chapel, to approve changes to The Hayner Public Library District Electronic Resources Acceptable Use Policy.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

7. **Personnel Policy**

A motion was made by Dr. Chapel, seconded by Mr. St. Peters, to approve changes to The Hayner Public Library District Personnel Policy.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

8. **Hudson Building**

A motion was made by Mr. St. Peters, seconded by Mr. Tassinari, to accept the structural building inspection proposal as prepared by Oates Associates.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Yes
Tassinari	Yes
Watson	Absent

Motion carried.

9. **Director's Report**

In addition to the written report previously submitted, Ms. Duvernoy also discussed the following topics:

- Further discussion with City of Alton Building and Zoning inspectors regarding the Hudson Building;
- Roof repair needed on Genealogy and Local History library;
- Meeting with insurance broker to discuss FY 2017 property and liability policies; still waiting on bid for workers' comp and treasurer's bond policies;
- Work progressing on FY 2017 budget;
- Meeting with Hull Property Management to discuss mural project;
- Replacement of three leased copiers/printers at a cost savings to the district.

10. **General Discussion**

There was no additional general discussion.

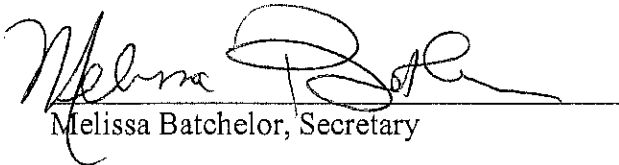
11. **Closed Session**

There was no need to enter closed session for the purposes listed on the agenda.

12. **Adjournment**

There being no further business, the meeting was adjourned at 6:20 p.m.

Approved by THPLD board action on June 23, 2016.


Melissa Batchelor, Secretary