

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
APRIL 21, 2011
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Rick Lauschke, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Rick Lauschke	President
Mr. Dan St. Peters	Vice-President
Dr. Kevin Chapel	Treasurer
Mrs. Mary DeGrand-Watson	Secretary
Mrs. Karen McAtee	Trustee
Mr. David Schmalbeck	Trustee

Members Absent:

Mr. Kevin Botterbush	Trustee
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Others present:

Mr. C. Dana Eastman	HPLD Attorney
Ms. Bernadette Duvernoy	Assistant Director Pubic Relations/Marketing

C. Recognition of visitors to the meeting

Mr. Matt Foley	Assistant Director IT
Ms. Marilyn Stewart	Business Operations/Human Resources Assistant

II. Open forum

Mr. Lauschke announced that no "Requests to be Heard" forms had been submitted.

III. Approval of Agenda and Consent items

Mr. Lauschke recommended approval of minutes from the March 17, 2011. A motion was made by Mr. Schmalbeck, seconded by Mrs. Watson, to:

Approve the agenda and consent items as follows:

- A. Approval of the minutes of the closed session conducted on February 16, 2011
- B. Approval of the minutes of the closed session conducted on March 17, 2011
- C. Approval of the minutes of the regular meeting conducted on March 17, 2011.
- D. Approval of the bill lists for the periods ending March 11, 2011 and March 25, 2011, payable on the same dates.
- E. Approval of the Financial Statements for months ending March 31, 2011.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

IV. Committees

A. Board Policy Development

The committee did not meet and there is no report.

B. Building & Equipment

The Building and Equipment committee met on 4/12/2011. Present were Dan St. Peters, Rick Lauschke, Mike Lefferson, Andy Ryan from Bric and Matt Foley. Mr. Ryan wished to discuss the dollar amount withheld from Brick on payment for change orders. Currently, \$11,300 is being withheld and Mr. Ryan requests that Hayner pay 85%. The committee discussed and wants to understand profit and overhead built into change orders prior to approving payment. The committee is waiting to hear from Mike Lefferson in regard to that percentage and then will proceed to approve appropriate payment. The committee also discussed occupancy issues that are still ongoing. Mr. Foley said Hornsey will be at the library on Friday to move carts of materials from the Illinois Room. The Building and Equipment committee determined that privacy requirements should determine who would be assigned to the remaining open office. The appraisal of the Hudson building has been received. The committee will discuss further action to be taken toward this building when Jeff returns. A second vehicle for the library district was discussed and will be

reviewed in this meeting. Handicap accessible doors controls were discussed and the committee determined to move forward with the lowest bid.

The committee discussed the three storage facilities currently rented by the library district. Upon Mr. Owen's return, the committee will review the contents of the storage facilities to determine possible consolidation or disposal of materials resulting in the reduction of rental fees.

C. Finance & Insurance

The committee did not meet and there is no report.

D. Fundraising

The committee did not meet and there is no report.

E. Personnel

The committee did not meet and there is no report.

V. Acquisition of District Vehicle

Mr. Lauschke made a motion to approve the acquisition of a 2010 Nissan Cube as a second district vehicle, seconded by Mr. Schmalbeck:

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

VI. Director's Report

There was no Director's report

VII. General Discussion

No additional topics were discussed.

VIII. Nominating Committee

Mr. St. Peters reported that the nominating committee met 4/12/11. The discussion determined a slate consisting of Dan St. Peters as President, David Schmalbeck for Vice President, Dr. Kevin Chapel as Treasurer and Mary Lou Watson for Secretary.

IX. Closed Session

Mr. Lauschke made a motion to approve entering closed session to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees or legal counsel for the District per 5 ILCS 120/2(c); seconded by Mrs. Watson.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The meeting was moved to closed session at 6:26 p.m.

A motion was made by Mrs. McAtee and seconded by Mr. Schmalbeck to return to open session at 7:04 p.m.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

X. Adjournment

There being no further business, Mary Lou Watson moved that the meeting be adjourned at 7:05 p.m.

Approved by HPLD Board Action on _____.

Mary DeGrand Watson, Secretary