

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
NOVEMBER 15, 2012
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:04 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mrs. Mary DeGrand-Watson	Secretary
Mr. Kevin Botterbush	Trustee
Dr. Kevin Chapel	Trustee

Members Absent:

Mr. Rick Lauschke	Trustee	Excused
Mrs. Karen McAtee	Treasurer	Excused
Mr. David Schmalbeck	Vice-President	

Others present:

Ms. Sue Hardin	Asst. Director – Bus. Operations / HR
Mrs. Cathie Lamere	Mgr. Genealogy & Local History Library

C. Recognition of visitors to the meeting

Mr. St. Peters introduced and welcomed Mrs. Lamere.

D. Approval of agenda and requested changes to consent items

A motion was made by Dr. Chapel, seconded by Mr. Botterbush, to approve the agenda. There were no requested changes to consent items.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Absent
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

2. Open forum

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mr. Botterbush, seconded by Dr. Chapel, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on October 25, 2012;
- B. Bill lists for the periods ending October 12, 2012 and October 26, 2012, payable on the same dates;
- C. Financial Statements for months ending July 31, 2012; August 31, 2012; September 30, 2012; and October 31, 2012.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Absent
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

4. Committees

- A. Board Policy Development
No meeting; no report.
- B. Building & Equipment
No meeting; no report.

C. Finance & Insurance
No meeting; no report

D. Personnel
No meeting; no report.

5. **Levy Ordinances**

A. A motion was made by Dr. Chapel, seconded by Mr. Botterbush, to approve the following levy ordinances:

- 12-20 – Audit Fund
- 12-21 – Building & Equipment Fund
- 12-22 – General Fund
- 12-23 – Illinois Municipal Retirement Fund
- 12-24 – Insurance Fund
- 12-25 – Social Security Fund

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Absent
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

6. **Director's Report**

In Mr. Owen's absence, Mr. St. Peters gave a brief update on the status of the Hudson Building project.

7. **General Discussion**

Mr. St. Peters reminded the trustees once again of the upcoming consolidated election on April 9, 2013. Two seats will be open for election and the filing period this year for is December 17-24. It's possible that the period will be extended. He also reminded the trustees of their need to complete the Open Meetings Act online training.

8. **Closed Session**

A. A motion was made by Mrs. Watson, seconded by Dr. Chapel, to approve entering closed session per 5 ILCS 120/2(c)(1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a

complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Absent
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried. The meeting entered closed session at 6:13 p.m.

- B. A motion was made by Mrs. Watson, seconded by Dr. Chapel, to approve returning to open session at 6:25 p.m.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Absent
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

9. Adjournment

There being no further business, Mrs. Watson moved that the meeting be adjourned at 6:25 p.m.

Approved by HPLD board action on _____.

Mary DeGrand Watson, Secretary