

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
JANUARY 19, 2012  
MULTI-PURPOSE ROOM  
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

**I. Opening of Meeting**

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mrs. Karen McAtee	Treasurer
Mrs. Mary DeGrand-Watson	Secretary
Mr. Kevin Botterbush	Trustee
Mr. Rick Lauschke	Trustee

Members absent

Dr. Kevin Chapel	Trustee	Excused
Mr. David Schmalbeck	Vice-President	Excused

Others present:

Mr. Jeffrey Owen	Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Sue Hardin	Asst. Director, Bus. Ops / HR
Mr. Doug Heise	Attorney – Heyl, Royster, Voelker & Allen, PC

C. Recognition of visitors to the meeting

Mr. St. Peters welcomed Mr. Heise.

D. Approval of agenda

A motion was made by Mr. Botterbush, seconded by Mr. Lauschke, to approve the agenda and requested changes to consent items: Mr. Lauschke asked that the bill list for Dec. 9 be pulled for discussion.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

## II. Open forum

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

*(At 6:04 p.m., Mr. Botterbush left the meeting.)*

## III. Approval of Agenda and Consent items

There was a brief discussion of one of the vendors on the December 9 bill list. (*At 6:06 p.m., Mr. Botterbush returned to the meeting.*) Following that discussion, a motion was made by Mr. Botterbush, seconded by Mrs. Watson, to approve the agenda and consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on December December 15, 2011;
- B. Approval of the bill lists for the periods ending December 9, 2011 and December 23, 2011, payable on the same dates;
- C. Approval of the Financial Statements for the months ending December 31, 2011.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

IV. **Closed Session** A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approve entering closed session per 5 ILCS 120/2(c)(11) to consider litigation, when an action against, affecting or on behalf of the particular public body had been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

The meeting was moved to closed session at 6:07 p.m.

A motion was made by Mr. Lauschke, seconded by Mrs. McAtee, to return to open session at 6:40 p.m. A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

V. **Committees**

A. **Board Policy Development**

No meeting; no report.

B. **Building & Equipment**

No meeting; no report.

C. **Finance & Insurance**

No meeting; no report.

D. **Personnel**

No meeting; no report.

**VI. Director's Report**

Mr. Owen distributed monthly statistical reports.

**VII. General Discussion**

There was discussion concerning the proposed TIF district in Godfrey and upcoming public hearings.

**VIII. Closed Session**

Mrs. Watson recommended postponing the closed session because of the absence of two trustees. She suggested conducting the closed session at the February board meeting.

**IX. Adjournment**

There being no further business, Mrs. Watson moved that the meeting be adjourned at 7:10 p.m.

Approved by HPLD Board Action on \_\_\_\_\_.

\_\_\_\_\_  
Mary DeGrand Watson, Secretary