

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
FEBRUARY 16, 2012
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. David Schmalbeck	Vice-President
Mrs. Karen McAtee	Treasurer
Mrs. Mary DeGrand-Watson	Secretary
Dr. Kevin Chapel	Trustee
Mr. Rick Lauschke	Trustee

Members absent:

Mr. Kevin Botterbush	Trustee	Unexcused
----------------------	---------	-----------

Others present:

Mr. Jeffrey Owen	Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Sue Hardin	Asst. Director, Bus. Ops / HR

C. Recognition of visitors to the meeting

There were no visitors present.

D. Approval of agenda

A motion was made by Mr. Lauschke, seconded by Mrs. Watson, to approve the agenda.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

II. Open forum

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

III. Approval of Agenda and Consent items

A motion was made by Mr. Lauschke, seconded by Mr. Schmalbeck, to approve the agenda and consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on January 19, 2012;
- B. Approval of the minutes of the closed session conducted on January 19, 2012;
- C. Approval of the bill lists for the periods ending January 6, 2012 and January 20, 2012, payable on the same dates;
- D. Approval of the Financial Statements for the months ending January 31, 2012.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

IV. Committees

- A. Board Policy Development
No meeting; no report.

B. Building & Equipment

No meeting; no report.

C. Finance & Insurance

No meeting; The committee will meet on February 27.

D. Personnel

No meeting; no report.

V. **Closed Minutes Review**

A motion was made by Mrs. Watson, seconded by Mrs. McAtee, to approved entering closed session per 5ILCS 120/2(c)(21) to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board entered closed session at 6:03 p.m.

A motion was made by Mts. Watson, seconded by Mr. Lauschke to approve returning to open session.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board returned to open session at 6:05 p.m.

VI. Closed Minutes Action

A motion was made by Mr. Lauschke, seconded by Dr. Chapel, to approve reclassifying the following closed minutes as open minutes (7/24/08; 10/16/08; 5/21/09; 10/15/09; 11/19/09); and to approve destruction of the following tapes retained for 18 months or longer (2/19/09; 3/2/09; 5/4/09; 8/20/09; 2/18/10; 4/15/10; 5/20/10).

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

VII. Director's Report

Mr. Owen discussed the following topics:

- Award Letter for the FY 2012 Per Capita Grant in the amount of \$50,630.04 (\$1.02 per capita);
- Distributed Cookie Cookbook prepared by the children as part of the Project Next Generation cooking class;
- Open Meetings Act training requirements for trustees have changed; Mr. Owen provided information and asked board members to complete certification by March board meeting; certificates must be kept on file at library.

VIII. General Discussion

Mr. St. Peters reminded board members that the March meeting will be held on March 22 to accommodate those that will be attending the PLA conference in Philadelphia from March 13 – 17.

IX. Closed Session

A motion was made by Mr. Lauschke, seconded by Dr. Chapel, to approve entering closed session to consider the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board entered closed session at 6:23 p.m.

A motion was made to approve returning to open session at 7:40 p.m.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

The board returned to open session at 7:40 p.m.

X. Adjournment

There being no further business, Mrs. Watson moved that the meeting be adjourned at 7:41p.m.

Approved by HPLD Board Action on _____.

Mary DeGrand Watson, Secretary