

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MARCH 22, 2012
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. David Schmalbeck	Vice-President
Mrs. Karen McAtee	Treasurer
Mrs. Mary DeGrand-Watson	Secretary
Mr. Kevin Botterbush	Trustee
Dr. Kevin Chapel	Trustee
Mr. Rick Lauschke	Trustee

Others present:

Mr. Jeffrey Owen	Executive Director
Ms. Sue Hardin	Asst. Director, Bus. Ops / HR
Mrs. Cathie Lamere	Mgr. Genealogy & Local History Library

C. Recognition of visitors to the meeting

Mr. St. Peters welcomed Mrs. Lamere.

D. Approval of agenda

A motion was made by Mr. Lauschke, seconded by Mr. Botterbush, to approve the agenda.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

II. Open forum

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

III. Approval of Agenda and Consent items

A motion was made by Mrs. Watson, seconded by Mr. Schmalbeck, to approve the agenda and consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on February 16, 2012;
- B. Approval of the minutes of two closed session conducted on February 16, 2012;
- C. Approval of the bill lists for the periods ending February 3, 2012 and February 17, 2012, payable on the same dates;
- D. Approval of the Financial Statements for the months ending February 29, 2012.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

IV. Committees

- A. Board Policy Development
No meeting; no report.

B. Building & Equipment
No meeting; no report.

C. Finance & Insurance
The committee met recently with the appropriate consultants and reported on the following three topics:

- Investment products (Mr. Bridwell)
- District insurance (Mr. Augustine)
- Budget calendar

D. Personnel
No meeting; no report.

V. Director's Report

Mr. Owen reported on the following topics:

- E-Scrip receipts in the amount of \$335.89;
- Gift from the Joe Ducey family in honor of Mr. Ducey's 80th birthday;
- Illinois Bell tax objection;
- Real estate assessment values;
- Two recent published recognitions of The Hayner Public Library District: one in Mike Bazzell's new book and one in the published ancestry of the Post family;
- Follow-up on board training for Open Meetings Act;
- Staff changes

VI. General Discussion

There was a question regarding one of the line items on the financial statement. Mr. Owen stated that he would consult the auditor and report his findings to the board. There was further discussion about technology support for the District.

VII. Adjournment

There being no further business, Mrs. Watson moved that the meeting be adjourned at 6:31 p.m.

Approved by HPLD Board Action on _____.

Mary DeGrand Watson, Secretary