

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
APRIL 19, 2012
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

I. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mrs. Mary DeGrand-Watson	Secretary
Mr. Kevin Botterbush	Trustee
Dr. Kevin Chapel	Trustee
Mr. Rick Lauschke	Trustee

Members Absent:

Mr. David Schmalbeck	Vice-President	Excused
Mrs. Karen McAtee	Treasurer	Excused

Others present:

Mr. Jeffrey Owen	Executive Director
Mr. C. Dana Eastman	HPLD Attorney
Ms. Sue Hardin	Asst. Director, Bus. Ops / HR

C. Recognition of visitors to the meeting

There were no visitors present.

D. Approval of agenda

A motion was made by Mr. Lauschke, seconded by Mrs. Watson, to approve the agenda.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

II. Open forum

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

III. Approval of Agenda and Consent items

A motion was made by Mr. Botterbush, seconded by Mr. Lauschke, to approve the agenda and consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on March 22, 2012;
- B. Approval of the bill lists for the periods ending March 3, 2012, March 16, 2012, and March 30, 2012, payable on the same dates;
- C. Approval of the Financial Statements for the months ending March 31, 2012.

A roll call vote was taken:

Botterbush	Yes
Chapel	Yes
Lauschke	Yes
McAtee	Absent
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

IV. Committees

- A. Board Policy Development
No meeting; no report.

B. Building & Equipment

The committee will meet on Monday, April 23 at 5:30 p.m. in the Multi-Purpose Room of the Alton Square Library.

C. Finance & Insurance

No meeting; no report.

D. Personnel

No meeting; no report.

V. Director's Report

Mr. Owen stated that he did not have any additions to the written report that was submitted to board members prior to the meeting.

VI. General Discussion

Mrs. Watson stated that she was not feeling well and asked that the closed session be tabled until next month, especially since two other board members were also absent. Consensus was that tabling would be appropriate. Mr. Owen reported that he had spoken with the auditors about last month's question on the financial statement. The auditor confirmed that all transactions were entered correctly. An auditor's adjustment will be made as part of the year-end closing. Mr. Owen also reported that, to date, we have received two resumes for the posted IT position.

VII. Adjournment

There being no further business, and having postponed the closed session until next month, Mrs. Watson moved that the meeting be adjourned at 6:10 p.m.

Approved by HPLD Board Action on May 17, 2012.

Mary DeGrand Watson
Mary DeGrand Watson, Secretary