

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MARCH 28, 2013
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:01 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mrs. Karen McAtee	Treasurer
Mrs. Mary DeGrand-Watson	Secretary
Mr. Rick Lauschke	Trustee
Mr. Kevin Botterbush	Trustee

Members Absent:

Mr. David Schmalbeck	Vice-President	
Dr. Kevin Chapel	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Asst. Director – THPLD Marketing / PR
Ms. Sue Hardin	Asst. Director – THPLD Bus. Operations / HR
Mrs. Cathie Lamere	Mgr. – THPLD Genealogy & Local History
Mr. Lionel Boley	
Mr. Paul Krueger	

C. Recognition of visitors to the meeting

Mr. St. Peters introduced and welcomed the guests.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. Lauschke, seconded by Mrs. McAtee, to approve the agenda. There were no requested changes to consent items.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

Mr. Schmalbeck arrived at 6:03 p.m.

3. **Approval of Consent items**

A motion was made by Mr. Botterbush, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on February 28, 2013;
- B. Minutes of the closed meeting conducted on February 28, 2013;
- C. Bill lists for the periods ending February 1, 2013 and February 15, 2013, payable on the same dates;
- D. Financial Statements for the months ending February 28, 2013

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

4. **Bank Resolutions**

- A. A motion was made by Mr. Botterbush, seconded by Mr. Lauschke, to approve bank resolutions (Illinois Funds account, The Bank of Edwardsville General and Gifts and Bequests accounts and CNB Bank & Trust Keller Scholarship Fund).

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

5. Committees

A. Board Policy Development
No meeting; no report.

B. Building & Equipment
No meeting; no report.

C. Finance & Insurance
No meeting; no report.

D. Personnel
No meeting; no report.

6. Hudson Building

A. There was group discussion concerning the future use of the property at 314-16 Belle Street, more commonly known as the Hudson Building. It appears that demolition of the building is out of the question because of the high cost. So the remaining options are to retain for storage, or to put it out for bid to sell. There would be significant costs involved to tighten up the structure to safely keep it for storage; therefore the consensus was to place an action item on the April agenda to recommend selling the property.

7. Closed Minutes Review

A. A motion was made by Mr. Lauschke, seconded by Mrs. Watson, to approve entering closed session per 5 ILCS 120/2(c) (21) to discuss minutes of meetings lawfully closed under the Open Meetings Act, whether for purposes of approval by the body of minutes or semi-annual review of the minutes as mandated by Section 2.06.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried. The meeting entered closed session at 6:18 p.m.

B. A motion was made by Mr. Lauschke, seconded by Mrs. Watson, to approve returning to open session.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried. The meeting returned to open session at 6:21 p.m.

8. Closed Minutes Action

A. A motion was made by Mr. Lauschke, seconded by Mrs. McAtee, to approve Reclassifying specific closed minutes as open minutes and to approve destruction of specific tapes retained for 18 months or longer.

A roll call vote was taken:

Botterbush	No
Chapel	Absent
Lauschke	No
McAtee	No
St. Peters	No
Schmalbeck	No
Watson	No

Motion failed.

9. **Director's Report**

In addition to the written report submitted last week, Ms. Duvernoy reported on the following topics:

- There is an excellent online webinar regarding library safety and security; all are urged to view the video.
- ALA conference will be held in Chicago June 24 – July 2; advance registration can be made until June 21;
- All library locations were closed on Sunday, March 24, with a late opening on Monday, March 25 due to the severe snowstorm. The program scheduled on Sunday was also cancelled;
- Approximately 50 re-usable patron bags have been sold since March 18. The patrons really seem to love them.
- Polaris update: The “Go Live” date is April 9. We will be operating in offline mode prior to that. No self-check functions are available during offline period. Hayner-specific hardware issues seem to have been resolved;
- There will be a Kids’ Safety and Wellness Fair at the mall on April 13. A crowd of 3,000-4,000 is expected;
- The FY 2013 Per Capita Grant was received in the amount of \$50,739. Funds must be expended by June 30, 2014;
- Jourdain Roofing was called to recheck the roof on the downtown library after leaking occurred following the severe snowstorm.

10. **General Discussion**

Mr. St. Peters reported that he attended the most recent Assistant Directors’ meeting. He was pleased to learn that following the Polaris conversion, there should be mechanisms in place to record our inventory.

11. **Nominating Committee**

Mr. St. Peters appointed Dr. Chapel to chair the Nominating Committee. He also appointed Mr. Botterbush and Mrs. McAtee to serve on the committee. He asked that all board members consider their willingness to serve as an officer in the coming year, and to make that information known to the committee.

12. **Closed Session**

A. A motion was made by Mr. Botterbush, seconded by Mr. Lauschke, to approve entering closed session per 5 ILCS 120/2(c)(1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried. The meeting entered closed session at 6:32 p.m.

- B. A motion was made by Mr. Lauschke, seconded by Mrs. Watson, to approve returning to open session.

A roll call vote was taken:

Botterbush	Yes
Chapel	Absent
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried. The meeting returned to open session at 7:20 p.m.

13. Adjournment

There being no further business, the meeting was adjourned at 7:21 p.m.

Approved by HPLD board action on _____.

Mary DeGrand Watson, Secretary