

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
APRIL 25, 2013  
MULTI-PURPOSE ROOM  
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

**1. Opening of Meeting**

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. David Schmalbeck	Vice-President
Mrs. Karen McAtee	Treasurer
Dr. Kevin Chapel	Trustee
Mr. Rick Lauschke	Trustee

Members Absent:

Mrs. Mary DeGrand-Watson	Secretary	Excused
Mr. Kevin Botterbush	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Interim Executive Director - THPLD
Ms. Sue Hardin	Asst. Director – THPLD Bus. Operations / HR
Mrs. Cathie Lamere	Mgr. – THPLD Genealogy & Local History
Mr. Paul Krueger	

C. Recognition of visitors to the meeting

Mr. St. Peters introduced and welcomed the guests.

D. Approval of agenda and requested changes to consent items

A motion was made by Mr. Lauschke, seconded by Mrs. McAtee, to approve the agenda. There were no requested changes to consent items.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Mr. Lauschke, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on March 28, 2013;
- B. Approval of the minutes of the two closed sessions conducted on March 28, 2013;
- C. Approval of the bill lists for the periods ending March 1, 2013, March 15, 2013, and March 29, 2013, payable on the same dates;
- D. Financial Statements for the months ending March 31, 2013

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

4. **Committees**

- A. **Board Policy Development**  
No meeting; no report.
- B. **Building & Equipment**  
No meeting; no report.

C. Finance & Insurance  
No meeting; no report.

D. Personnel  
No meeting; no report.

5. **Director's Report**

In addition to the written report submitted last week, Ms. Duvernoy updated the Board on the Polaris conversion. Considering the magnitude of the event, it went very well, with just minor inconveniences / problems. The staff has adjusted well to the new system and the patrons have been very patient throughout the conversion. Both patrons and circulation staff really like the new system.

6. **Nominating Committee Report**

A motion was made by Dr. Chapel, seconded by Mr. Lauschke, to approve the following slate of officers for the 2013-2014 Board of Trustees:

President:	Dan St. Peters
Vice President:	David Schmalbeck
Secretary:	Kevin Botterbush
Treasurer:	Karen McAtee

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

7. **Hudson Building**

A. A motion was made by Mr. Lauschke, seconded by Mrs. McAtee, to approve Resolution authorizing sale of Hudson Building, commonly known as 314-316 Belle Street, Alton, Illinois, with a minimum bid of \$25,000.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

**8. General Discussion**

Mr. St. Peters reminded the Board that next month will be Mr. Lauschke's last meeting as a member of the Board. He asked Mr. Lauschke to consider the type of book he would like to have purchased in his honor. Mr. Lauschke will advise Ms. Duvernoy of some suggested titles for the Hayner collection.

**9. Closed Session**

A. A motion was made by Mr. Lauschke, seconded by Mr. Schmalbeck, to approve entering closed session per 5 ILCS 120/2(c)(1) to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried. The meeting entered closed session at 6:12 p.m.

B. A motion was made by Dr. Chapel, seconded by Mr. Lauschke, to approve returning to open session.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried. The meeting returned to open session at 6:56 p.m.

**10. Personnel**

**B. Salary Determination for Interim Director**

A motion was made by Dr. Chapel, seconded by Mrs. McAtee, to approve an increase in salary for Ms. Duvernoy in the amount of \$10,000, retroactive to her appointment as Interim Director on February 28, 2013.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Abstain
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

**C. Supplemental Legal Counsel**

A motion was made by Mr. Lauschke, seconded by Dr. Chapel to retain Phillip B. Lenzini of Kavanagh, Scully, Sudow, White & Frederick, P.C., Peoria, Illinois, as additional legal counsel, as needed, upon request of the President of the Board of Trustees or request of General Counsel, C. Dana Eastman, Jr.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

A. Director's position

A motion was made by Mr. Lauschke, seconded by Dr. Chapel, to terminate Director, Jeffrey Owen, "not for cause" pursuant to Professional Services Agreement, dated February 13, 2003; said Director to be given sixty (60) days notice without pay and terminated for failure to appear for work and attend to library business for over sixty (60) days; Director entitled to thirty (30) days pay pursuant to said Agreement and to be given COBRA notice for termination of health insurance; termination of employment effective sixty (60) days from appropriate notice to Jeffrey Owen.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	No
St. Peters	Yes
Schmalbeck	No
Watson	Absent

Motion carried.

11. Canvas of Consolidated Election Ballot

A motion was made by Mr. Lauschke, seconded by Mrs. McAtee, to approve the Canvas of Consolidated Election Ballot.

A roll call vote was taken:

Botterbush	Absent
Chapel	Yes
Lauschke	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Absent

Motion carried.

12. Adjournment

There being no further business, the meeting was adjourned at 7:01 p.m.

Approved by HPLD board action on May 23, 2013.

Sue Hardin  
Sue Hardin, Acting on behalf of Mary Lou Watson, Secretary