

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
OCTOBER 23, 2014
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. David Schmalbeck, Vice President, presided and called the meeting to order at 6:03 p.m.

B. Determination of a quorum

Members present:

| | |
|------------------------|----------------|
| Mr. David Schmalbeck | Vice President |
| Mr. Kevin Botterbush | Secretary |
| Ms. Karen McAtee | Treasurer |
| Mrs. Melissa Batchelor | Trustee |
| Mr. Kevin Chapel | Trustee |

Member absent:

| | | |
|-----------------------------|-----------|---------|
| Mr. Dan St. Peters | President | Excused |
| Ms. Mary Lou DeGrand Watson | Trustee | Excused |

Others present:

| | |
|-------------------------|--------------------------------|
| Ms. Bernadette Duvernoy | Executive Director – THPLD |
| Ms. Sue Hardin | CFO / Asst. Dir. of HR – THPLD |

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mrs. McAtee, seconded by Mrs. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Yes |
| Botterbush | Yes |
| Chapel | Yes |
| McAtee | Yes |
| St. Peters | Absent |
| Schmalbeck | Yes |
| Watson | Absent |

Motion carried.

2. Open forum

Mr. Schmalbeck acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on September 25, 2014;
- B. Approval of the bill lists for the periods ending September 12, 2014 and September 26, 2014, payable on the same dates;
- C. Financial Statements for the months ending September 30, 2014

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Yes |
| Botterbush | Yes |
| Chapel | Yes |
| McAtee | Yes |
| St. Peters | Absent |
| Schmalbeck | Yes |
| Watson | Absent |

Motion carried.

4. Committees

- A. Board Policy Development
No meeting; no report

B. Building & Equipment

Dr. Chapel reported that the committee met and posted minutes to the board website. There will be a motion later in the meeting to make an additional principal payment from the Building & Equipment Fund to the CNB loan.

C. Finance & Insurance

No meeting; no report

D. Fund Raising

Mr. Botterbush reported on the following upcoming fundraising projects and events:

- Cookbook
- Trivia Night
- Hats for Hayner

E. Personnel

No meeting; no report

5. **Principal Repayment Ordinance**

A motion was made by Mrs. McAtee, seconded by Mr. Botterbush, to Ordinance Number 14-18, to make an additional \$100,000 principal payment from Illinois Funds in the Building and Equipment Fund to the CNB loan #2.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Yes |
| Botterbush | Yes |
| Chapel | Yes |
| McAtee | Yes |
| St. Peters | Absent |
| Schmalbeck | Yes |
| Watson | Absent |

Motion carried.

6. **Lease Renegotiation**

A motion was made by Mr. Botterbush, seconded by Mrs. McAtee to renegotiate a new lease rate with landlord Cassidy Turley.

A roll call vote was taken:

| | |
|------------|--------|
| Batchelor | Yes |
| Botterbush | Yes |
| Chapel | Yes |
| McAtee | Yes |
| St. Peters | Absent |
| Schmalbeck | Yes |
| Watson | Absent |

Motion carried.

7. Director's Report

In addition to the written report submitted previously, Ms. Duvernoy also briefly touched on the following topics:

- The new website will be up next week;
- “Wowbrary” is a new catalog service that informs patrons about the newest books, movies and music through weekly emails;
- A patron survey will be included in the next newsletter;
- Forsyth Services has evaluated the wall in the Hayner Building to determine the cause of moisture. They are recommending a 30-day monitoring for further information;
- Stephanie Munson will be retiring in December.

8. General Discussion

There was no additional general discussion.

10. Adjournment

There being no further business, the meeting was adjourned at 6:25 p.m.

Approved by HPLD board action on _____.

Kevin Botterbush, Secretary