

THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
JANUARY 23, 2014  
MULTI-PURPOSE ROOM  
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. David Schmalbeck, Vice President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. David Schmalbeck	Vice President
Mr. Kevin Botterbush	Secretary
Mrs. Melissa Batchelor	Trustee
Dr. Kevin Chapel	Trustee
Ms. Mary Lou DeGrand Watson	Trustee

Member absent:

Mr. Dan St. Peters	President
Mrs. Karen McAtee	Treasurer

Others present:

Ms. Bernadette Duvernoy	Executive Director - THPLD
Ms. Sue Hardin	CFO & Asst Dir - HR - THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mrs. Watson seconded by Mr. Botterbush, to approve the agenda. There were no requested changes to consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Schmalbeck acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Mr. Botterbush, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on November 21, 2013;
- B. Approval of the minutes of the special meeting conducted on December 9, 2013;
- C. Approval of the bill lists for the periods ending November 8, 2013 and November 22, 2013, payable on the same dates;
- D. Approval of the bill lists for the periods ending December 6, 2013 and December 20, 2013, payable on the same dates;
- E. Approval of the Financial Statements for the months ending November 30, 2013 and December 31, 2013.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

4. Committees

A. Board Policy Development

No meeting; no report

B. Building & Equipment

No meeting; no report.

C. Finance & Insurance

No meeting; no report.

D. Personnel

No meeting; no report

5. Personnel Policy

A motion was made by Mrs. Batchelor, seconded by Dr, Chapel, to update the Personnel Policy Manual to reflect that all library locations will be closed for staff development day on an unspecified day in the month of April.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Absent
St. Peters	Absent
Schmalbeck	Yes
Watson	Yes

Motion carried.

6. Director's Report

In addition to the written report submitted previously, Ms. Duvernoy also briefly touched on the following topics:

- Leak in Non-Print area of Downtown Library
- Need for roof replacement estimate on Friends of Hayner Library building
- iPad Air Raffle & WBGZ remote broadcast
- Inability to obtain health insurance projections for budgeting purposes
- Hudson Building renovation post-sale
- Telegraph article featuring Ms. Duvernoy

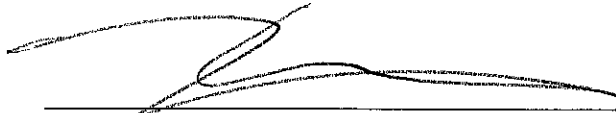
7. General Discussion

Ms. Duvernoy added that the new editor of The Telegraph, Bob Strickley, has visited Hayner and wishes to conduct "Talk to the Editor" sessions at the library once a month to meet with members of the public.

8. Adjournment

There being no further business, the meeting was adjourned at 6:05 p.m.

Approved by HPLD board action on February 27, 2014.

A handwritten signature in black ink, appearing to read 'Kevin Botterbush', written over a horizontal line.

Kevin Botterbush, Secretary