

THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
FEBRUARY 27, 2014
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. Kevin Botterbush	Secretary
Mrs. Karen McAtee	Treasurer
Dr. Kevin Chapel	Trustee

Member absent:

Mr. David Schmalbeck	Vice President
Mrs. Melissa Batchelor	Trustee
Ms. Mary Lou DeGrand Watson	Trustee

Others present:

Ms. Bernadette Duvernoy	Executive Director - THPLD
Ms. Sue Hardin	CFO & Asst Dir - HR -- THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Dr. Chapel, seconded by Mrs. McAtee, to approve the agenda. There were no requested changes to consent items.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Absent

Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mr. Botterbush, seconded by Mrs. McAtee, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on January 23, 2014
- B. Approval of the bill lists for the periods ending January 3, 2014, January 17, 2014 and January 31, 2014, payable on the same dates;
- C. Approval of the Financial Statements for the months ending January 31, 2014.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Absent

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report

B. Building & Equipment

No meeting; no report.

C. Finance & Insurance

No meeting; no report.

D. Personnel

No meeting; no report

5. Library Behavior Policy

A motion was made by Dr. Chapel, seconded by Mrs. McAtee, to approve changes made to The Hayner Public Library District Behavior Policy as outlined in the documents presented.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Absent

Motion carried.

6. Library Operations Policy

A motion was made by Dr. Chapel, seconded by Mr. Botterbush, to approve changes made to The Hayner Public Library District Operations Policy as outlined in the documents presented.

A roll call vote was taken:

Batchelor	Absent
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Absent

Motion carried.

7. Director's Report

In addition to the written report submitted previously, Ms. Duvernoy also briefly touched on the following topics:

- Needed repairs to the flashing on the Friends of Hayner Library building;
- Damage to the clock in the pocket park; Jennie D. Hayner Association has requested bids for repair or replacement;
- Approval of February requests by the Jennie D. Association in the requested amount; these funds are used to finance the Summer Reading Program as well as other library materials and programming;
- Employee health care options

8. General Discussion

There was a brief discussion regarding our improved relationship with the Alton Museum of History and Art.

9. Adjournment

There being no further business, the meeting was adjourned at 6:08 p.m.

Approved by HPLD board action on March 27, 2014.



Kevin Botterbush, Secretary