

THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
March 27, 2014
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. David Schmalbeck	Vice President
Mrs. Karen McAtee	Treasurer
Mrs. Melissa Batchelor	Trustee
Dr. Kevin Chapel	Trustee
Ms. Mary Lou DeGrand Watson	Trustee

Member absent:

Mr. Kevin Botterbush	Secretary
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Others present:

Ms. Bernadette Duvernoy	Executive Director - THPLD
Ms. Sue Hardin	CFO & Asst Dir - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Ms. Watson, seconded by Mrs. McAtee, to approve the agenda. There were no requested changes to consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Absent
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. Batchelor, seconded by Mrs. McAtee, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on February 27, 2014
- B. Approval of the bill lists for the periods ending February 14, 2014 and February 28, 2014, payable on the same dates;
- C. Approval of the Financial Statements for the months ending February 28, 2014.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Absent
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report

B. Building & Equipment

No meeting; no report.

C. Finance & Insurance

No meeting; no report.

D. Personnel

The Personnel Committee met on March 13 and reviewed and approved the changes made to The Hayner Public Library District Personnel Policy Manual. A significant addition to the policy includes the addition of an Anti-nepotism policy.

5. Library Personnel Policy Manual

A motion was made by Ms. Watson, seconded by Mr. Schmalbeck, to approve changes made to The Hayner Public Library District Personnel Policy Manual as outlined in the documents presented.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Absent
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Yes
Watson	Yes

Motion carried.

6. Nominating Committee

No action necessary

7. Director's Report

In addition to the written report submitted previously, Ms. Duvernoy also briefly touched on the following topics:

- The Hayner library website has been the target of hacking over the last month. The management team is meeting with Cork Tree Creative, a web site design firm to evaluate building a new web site.
- All library locations will be closed on Friday, April 11 for staff Development day. Presentation will include "Safety in the Workplace", "Libraries in the Future" given by Anne Craig, Director of the Illinois State library and a presentation on the product Zinio, a digitized data base of magazines.
- Phil Moore resigned from the job of courier/driver.
- Assurant Health Care has declined bidding as a health care provider for THPLD.

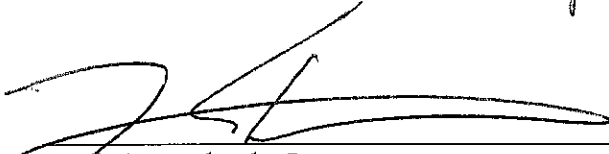
8. General Discussion

There was a brief discussion on the Inventory Module available under Polaris.

9. Adjournment

There being no further business, the meeting was adjourned at 6:21 p.m.

Approved by HPLD board action on April 24, 2014.



Kevin Botterbush, Secretary