

THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
August 28, 2014
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002

1. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:00 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. Kevin Botterbush	Secretary
Mrs. Melissa Batchelor	Trustee
Mr. Kevin Chapel	Trustee
Ms. Karen McAtee	Trustee
Ms. Mary Lou DeGrand Watson	Trustee

Member absent:

Mr. David Schmalbeck	Vice President	Excused
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Others present:

Ms. Bernadette Duvernoy	Executive Director -- THPLD
Ms. Marilyn Stewart	Business Operations and HR Assistant- THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Ms. McAtee, seconded by Mrs. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

2. **Open forum**

Mr. St. Peters acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Dr. Chapel, seconded by Mr. Botterbush, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on July 24, 2014
- B. Approval of the bill lists for the periods ending July 4, 2014 and July 18, 2014, payable on the same dates;

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

4. **Committees**

- A. **Board Policy Development**
No meeting; no report
- B. **Building & Equipment**
No meeting; no report.

C. Finance & Insurance
No meeting; no report

D. Personnel
No meeting; no report

E. Fund Raising

Mr. Botterbush reported that the committee met in July and brainstormed many ideas for fund raising activities. The current primary activity is the cook book which is going well. The committee has established a fund raising policy that will be available for board approval at the next board meeting. This policy will be a work in progress and may be amended as issues dictate. The committee will be addressing how the fund raising monies will be used as well as administrative costs in the next meeting. They will also be considering which next fund raising activity to start planning.

5. Appropriation Ordinances

A motion was made by Mr. Botterbush, seconded by Mrs. Batchelor, to approve the following appropriation ordinances:

- 14-2 Audit Fund
- 14-3 Building & Equipment Fund
- 14-4 General Fund
- 14-5 Illinois Municipal Retirement Fund
- 14-6 Insurance Fund
- 14-7 Social Security Fund

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

6. Fund Raising

A motion was made by Ms. McAtee, seconded by Mr. Chapel to approve the Fund Raising Policy.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

7. Resolution

A motion was made by Ms. McAtee, seconded by Ms. Watson, to approve a resolution providing for the intervention in appeal proceeding and authorization to appoint Steve Mottaz to take action on behalf of The Hayner Public Library District.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

8. Director's Report

In addition to the written report submitted previously, Ms. Duvernoy also briefly touched on the following topics:

- Proposed Associated Card Policy.
- Roofing issues at the downtown library.

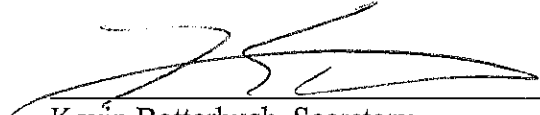
9. **General Discussion**

There was no general discussion

10. **Adjournment**

There being no further business, the meeting was adjourned at 6:10 p.m.

Approved by HPLD board action on September 25, 2014.



Kevin Botterbush, Secretary