

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
FEBRUARY 26, 2015
MULTI-PURPOSE ROOM
132 ALTON SQUARE, ALTON, ILLINOIS 62002**

1. Opening of Meeting

A. Call to order

Mr. Dan St. Peters, President, presided and called the meeting to order at 6:02 p.m.

B. Determination of a quorum

Members present:

Mr. Dan St. Peters	President
Mr. Kevin Botterbush	Secretary
Ms. Karen McAtee	Treasurer
Mrs. Melissa Batchelor	Trustee
Mr. Kevin Chapel	Trustee
Ms. Mary Lou DeGrand Watson	Trustee

Member absent:

Mr. David Schmalbeck	Vice President	Excused
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Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO / Asst. Dir. of HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

A motion was made by Mrs. Watson, seconded by Mr. Botterbush, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

2. Open forum

Mr. St. Peters acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. Batchelor, seconded by Mrs. Watson, to approve the consent items as follows:

- A. Approval of the minutes of the regular meeting conducted on January 22, 2015
- B. Approval of the bill lists for the periods ending January 2, 2015, January 16, 2015 and January 30, 2015, payable on the same dates;
- C. Approval of the Financial Statements for the months ending January 31, 2015.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Chapel	Yes
McAtee	Yes
St. Peters	Yes
Schmalbeck	Absent
Watson	Yes

Motion carried.

4. Committees

- A. Board Policy Development
No meeting; no report

B. Building & Equipment

Dr. Chapel reported that the committee met on Feb. 23. Minutes of that meeting are posted on the board website. The committee discussed the mall lease and the waterproofing needs of the Hayner Building. The board will follow the recommendation of the Building and Equipment Committee to accept a \$3,600 bid for waterproofing the building. This bid will include power washing and sealant on the north wall.

C. Finance & Insurance

No meeting; no report

D. Personnel

Mrs. Watson reported that the committee met on February 3 to discuss the Director's evaluation. It was determined that the board would use the current evaluation form, which Mrs. Watson distributed to board members. She asked all trustees to review the form and come to the March meeting prepared to enter closed session for discussion and evaluation.

E. Fund Raising

Mr. Botterbush reported that the Fundraising Committee has been meeting regularly. Our main focus is the Trivia Night, which will be held on July 25 at Marquette High School. There will be a bar, but guests can bring their own snacks. There will also be a silent auction; Mr. Botterbush asked board members to support this effort by supplying or soliciting nice auction items. Additionally, we have reached \$11,700 in cookbook sales.

5. Long Range Plan

Mr. St. Peters asked for volunteers to serve on the Long Range Planning Committee. The purpose of this committee is to develop a strategic plan that will serve The Hayner Public Library District from 2016 – 2021. Mr. St. Peters appointed the following members to serve:

Kevin Chapel – Chairperson
Karen McAtee
Mary Lou Watson

6. Director's Report

In addition to the written report previously submitted, Ms. Duvernoy also briefly touched on the following topics:

- Misdemeanor complaint filed regarding the theft of several DVDs;
- Governor's budget cuts and subsequent impact on Per Capita grant funding;
- Audio tour of Genealogy and Local History Library;

- Partnership with the THPLD, STL Astronomical Society and The Nature Institute to provide telescopes for lending, and programming to promote interest in astronomy;
- March meeting will be moved to the Genealogy and Local History Library so trustees can experience the audio tour.

7. General Discussion

There was no additional general discussion.

8. Adjournment

There being no further business, the meeting was adjourned at 6:35 p.m.

Approved by THPLD board action on _____.

Kevin Botterbush, Secretary