

THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
AUGUST 27, 2020  
MEETING HELD VIA ZOOM

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 6:03 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mrs. Karen McAtee	Treasurer
Dr. Jill Lane	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members Absent:

Ms. Kim Shoemaker	Trustee
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Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Mrs. Watson, seconded by Dr. Batchelor, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

2. **Open forum**

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. **Approval of Consent items**

A motion was made by Mrs. McAtee, seconded by Mr. Tassinari, to approve the consent items as follows:

- A. Minutes of the regular meeting conducted on July 23, 2020;
- B. Bills lists for the periods ending July 10, 2020 and July 24, 2020 payable on the same dates;

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

4. **Committee Reports**

A. Building & Equipment  
No meeting; no report

C. Finance & Insurance  
No meeting; no report

D. Personnel  
No meeting; no report

5. **Ordinance**

A. A motion was made by Mrs. McAtee, seconded by Dr. Batchelor, to approve the Annual Budget and Appropriation Ordinance 20-4 for the fiscal year beginning July 1, 2020 and ending June 30, 2021.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Yes
McAtee	Yes
Shoemaker	Absent
Tassinari	Yes
Watson	Yes

Motion carried.

6. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- First curbside voter registration event was successful; several others planned leading up to November's general election;
- Ms. Duvernoy has elicited innovative ideas from staff on how we can more efficiently and creatively serve our public during the pandemic; she invited trustees to submit ideas as well;
- Hull Property Group has completed repaving sections of the Alton Square parking lot. They are also continuing to work on the movie theater;
- OSF Healthcare rehab facility is now open on the upper level of the mall, directly above the library.
- Ms. Duvernoy reminded trustees of their responsibility to review all chapters of "Serving our Public 4.0."
- Ms. Duvernoy recommended the continuation of curbside service only during the month of September. BOARD MEMBERS CONCURRED.

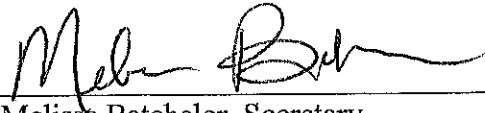
7. **General Discussion**

Mr. Tassinari wondered if we had received complaints or pushback from the public regarding our curbside-only level of service. The vast majority of patrons have been supportive of our efforts and appreciate the continuation of having materials available for pickup. Dr. Lane asked if our circulation of e-books has increased substantially; Ms. Duvernoy confirmed that yes, it has.

8. **Adjournment**

There being no further business, the meeting was adjourned at 6:22 p.m.

Approved by THPLD board action on September 24, 2020



Melissa Batchelor, Secretary