

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
JUNE 24, 2021
LIBRARY OF GENEALOGY AND LOCAL HISTORY
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:32 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Dr. Melissa Batchelor	Secretary
Mr. Kerry Miller	Trustee
Mrs. Amber Sims	Trustee

Members Absent:

Mr. Peter Tassinari	Vice President	Unexcused
Mrs. Karen McAtee	Treasurer	Excused
Ms. Kim Shoemaker	Trustee	Excused

Others present:

Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD
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C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Dr. Batchelor, seconded by Mr. Miller, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Absent

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

3. Approval of Consent items

A motion was made by Mr. Miller, seconded by Dr. Batchelor, to approve the consent items as follows:

- A. Approval of Minutes of the regular meeting conducted on May 27, 2021;
- B. Approval of Bill lists for the periods ending May 14, 2021 and May 28, 2021, payable on the same dates;
- C. Financial Statements for the months ending May 31, 2021;
- D. Resolution to transfer unexpended General Fund cash to the Special Reserve Fund;
- E. Resolution to transfer Working Cash interest earnings to the Building & Equipment Fund;
- F. Resolution of Investment Policy Compliance.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Absent

Motion carried.

4. Committee Reports

- A. Board Policy Development
No meeting; no report

B. Building and Equipment

No meeting; no report

C. Finance & Insurance

No meeting; no report

D. Personnel

No meeting; no report

E. Long Range Planning

Dr. Batchelor reported that the committee did not meet in the past month but that a meeting is scheduled within the next couple of weeks.

5. General Fund Budget

A motion was made by Dr. Batchelor, seconded by Mr. Miller, to approve FY 2021/22 General Fund Budget.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Absent

Motion carried.

6. Director's Salary

A motion was made by Mrs. Sims, seconded by Dr. Batchelor, to approve the Director's FY 2021/22 salary at a 3% increase over the current year. This is equivalent to what all salaried staff will receive.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Absent
Sims	Yes
Tassinari	Absent

Motion carried.

7. **Director's Report**

Mr. Botterbush asked if there were any questions regarding the Director's written report that was submitted in advance of the meeting. He reported that the van purchase is complete and that we received our Per Capita Grant award letter today.

Mr. Tassinari arrived at 6:03 p.m.

8. **General Discussion**


The following topics were also discussed:

- Our Story Walk program (at both The Nature Institute in Godfrey and at Killion Park in Alton) is very popular with patrons and community members;
- Juneteenth holiday will be added to Hayner's Personnel Policy.

9. **Adjournment**

There being no further business, the meeting was adjourned at 6:09 p.m.

Approved by THPLD board action on July 22, 2021.



Melissa Batchelor, Secretary