

**THE HAYNER PUBLIC LIBRARY DISTRICT  
TRUSTEE MEETING MINUTES  
APRIL 28, 2022  
ADMINISTRATIVE OFFICES  
401 STATE STREET  
ALTON, IL 62002**

**1. Opening of Meeting**

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:30 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Mr. Kerry Miller	Trustee
Ms. Kim Shoemaker	Trustee

Members Absent:

Mrs. Karen McAtee	Treasurer
Mrs. Amber Sims	Trustee

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD

C. Recognition of visitors to the meeting

There were no visitors in attendance.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Dr. Batchelor, seconded by Mr. Tassinari, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Yes
Sims	Absent
Tassinari	Yes

Motion carried.

**2. Open forum**

Mr. Botterbush acknowledged that no “Request to be Heard” forms had been submitted.

**3. Approval of Consent items**

A motion was made by Mr. Miller, seconded by Ms. Shoemaker, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on January 27, 2022;
- B. Approval of Bill lists for the periods ending January 7, 2022 and January 21, 2022, payable on the same dates;
- C. Approval of Bill lists for the periods ending February 4, 2022 and February 18, 2022, payable on the same dates;
- D. Approval of Bill lists for the periods ending March 4, 2022 and March 18, 2022, payable on the same dates;
- E. Approval of Financial Statements for months ending January 31, 2022, February 28, 2022 and March 31, 2022.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Yes
Sims	Absent
Tassinari	Yes

Motion carried.

**4. Committee Reports**

- A. Board Policy Development  
No meeting; No report

B. Building and Equipment

No meeting; no report

C. Finance & Insurance

No meeting; no report

D. Personnel

No meeting; no report

E. Long Range Plan

No meeting; committee will meet in the coming weeks to prioritize action plans.

5. Insurance

A motion was made by Mr. Miller, seconded by Dr. Batchelor, to approve the health and dental plans for FY 2023. Employees will maintain an 8% contribution rate toward the monthly premium.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Yes
Sims	Absent
Tassinari	Yes

Motion carried.

6. Personnel Policy

A motion was made by Mr. Miller, seconded by Mr. Tassinari, to approve Ordinance 22-3, Personnel Policy for FY 2022 / 2023.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Yes
Sims	Absent
Tassinari	Yes

Motion carried.

7. **Director's Report**

In addition to the written report submitted to the Board, Ms. Duvernoy presented the following topics for discussion:

- The Jennie D. Hayner Association has reviewed the Long Range Plan and will commit funds toward supporting a Bookmobile.

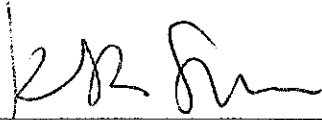
8. **General Discussion**

Mr. Miller relayed a comment he had received from a patron. The patron wished to see pre-pandemic seating returned to our libraries. Ms. Duvernoy shared that seating is now being restored in all buildings.

9. **Adjournment**

There being no further business, the meeting was adjourned at 5:48 p.m.

Approved by THPLD board action on May 26, 2022.



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Kim Shoemaker, Secretary