

**THE HAYNER PUBLIC LIBRARY DISTRICT
TRUSTEE MEETING MINUTES
MAY 27, 2021
LIBRARY OF GENEALOGY AND LOCAL HISTORY
401 STATE STREET
ALTON, IL 62002**

1. Opening of Meeting

A. Call to order

Mr. Kevin Botterbush, President, presided and called the meeting to order at 5:34 p.m.

B. Determination of a quorum

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice President
Dr. Melissa Batchelor	Secretary
Ms. Kim Shoemaker	Trustee
Mrs. Mary Lou DeGrand Watson	Trustee

Members Absent:

Mrs. Karen McAtee	Treasurer	Excused
Dr. Jill Lane	Trustee	Excused

Others present:

Ms. Bernadette Duvernoy	Executive Director – THPLD
Ms. Sue Hardin	CFO; Asst. Dir. - HR – THPLD
Mr. Kerry Miller	Trustee-elect
Ms. Amber Sims	Trustee-elect

C. Recognition of visitors to the meeting

Mr. Botterbush welcomed the visitors and introductions were made.

D. Approval of agenda and requested changes to consent items

1. A motion was made by Dr. Batchelor, seconded by Ms. Shoemaker, to approve the agenda. There were no changes to the consent items.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Absent
McAtee	Absent
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

2. Open forum

Mr. Botterbush acknowledged that no "Request to be Heard" forms had been submitted.

3. Approval of Consent items

A motion was made by Mrs. Watson, seconded by Dr. Batchelor, to approve the consent items as follows:

- A. Approval of minutes of the regular meeting conducted on April 22, 2021;
- B. Approval of minutes of the closed meeting conducted on April 22, 2021;
- C. Approval of bill lists for the periods ending April 2, 2021; April 16, 2021; and April 30, 2021, payable on the same dates;
- D. Financial Statements for the months ending April 30, 2021.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
Lane	Absent
McAtee	Absent
Shoemaker	Yes
Tassinari	Yes
Watson	Yes

Motion carried.

4. Trustee Recognition

Ms. Duvernoy thanked outgoing trustees, Mrs. Mary Lou Watson and Dr. Jill Lane, for their service to the Library District. Mrs. Watson has served as a trustee for fourteen years, and Dr. Lane has served for two years. In recognition of their dedicated service, a book will be purchased and added to the Library's collection to honor each trustee. Mrs. Watson has chosen the classic "To Kill a Mockingbird." Dr. Lane will provide her selection at a later date. Bookplates will be affixed to each book.

5. **Oath Administration**

A. Mr. Botterbush administered the Oath of Office to recently re-elected Trustee, Mr. Tassinari, and to newly elected trustees, Ms. Sims and Mr. Miller.

6. **Sine Die Adjournment**

Mr. Botterbush adjourned the meeting of the former Board at 5:47 p.m.

7. **Reorganization of the Board of Trustees**

A. Mr. Kevin Botterbush presided and called the meeting to order at 5:47 p.m. Roll call was taken.

Members present:

Mr. Kevin Botterbush	President
Mr. Peter Tassinari	Vice-President
Dr. Melissa Batchelor	Secretary
Mr. Kerry Miller	Trustee
Ms. Kim Shoemaker	Trustee
Mrs. Amber Sims	Trustee

Members absent:

Mrs. Karen McAtee	Treasurer	Excused
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Others present:

Mrs. Mary Lou DeGrand Watson	Former trustee
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B. Appointment of Temporary Chair

Mr. Botterbush appointed Dr. Batchelor to serve as temporary chair.

C. Election of Officers

A motion was made by Ms. Shoemaker, seconded by Mr. Miller, to elect the following slate of officers for FY 2022-2023:

President:	Mr. Kevin Botterbush
Vice President:	Mr. Peter Tassinari
Secretary:	Dr. Melissa Batchelor
Treasurer:	Mrs. Karen McAtee

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried. Mr. Botterbush resumed his role as president and continued to preside over the meeting.

8. Committee Reports

A. Board Policy Development

No meeting; no report

B. Building and Equipment

No meeting; no report

C. Finance & Insurance

No meeting; no report

D. Personnel

No meeting; no report

E. Long Range Planning

Chairperson Tassinari reported that the committee will be meeting in the coming weeks to finalize the Long-Range Plan. Once completed the Plan will be presented the full Board of Trustees for approval. The upcoming meetings will be focused on facilities.

9. Insurance

A motion was made by Mr. Miller, seconded by Dr. Batchelor, to approve casualty, liability and property insurance policies for FY 2022.

A roll call vote was taken:

Batchelor	Yes
Botterbush	Yes
McAtee	Absent
Miller	Yes
Shoemaker	Yes
Sims	Yes
Tassinari	Yes

Motion carried.

10. **Director's Report**

In addition to her previously submitted written report, Ms. Duvernoy discussed the following topics:

- We resumed pre-Covid opening hours at all library facilities in May. Beginning June 1, we will resume normal closing hours at Alton Square (9 p.m. Monday through Saturday) and will extend closing until 7 p.m. at the Downtown library (Friday and Saturdays close at 5 p.m.). Sunday hours will be resumed at the mall but not at the Downtown library. The Library of Genealogy and Local History will resume normal hours. We will watch traffic counts to ensure that the public is being adequately served.
- We are purchasing a new courier vehicle to replace our 2007 Chrysler Town and Country van. It was recommended that we replace district vehicles every eight years. We have received bids from two area dealers and will complete the purchase in the next couple of weeks.
- Area libraries are having staffing difficulties because there are no applicants interested in open positions. One Metro-East library has already been forced to close one of their branch locations because of staffing issues;
- We anticipate final budget attainment for FY 2021 to be significantly less than usual.

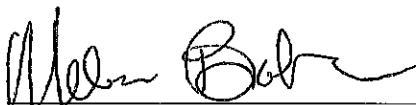
11. **General Discussion**

Mr. Botterbush apprised the Board of possible remedies for the efflorescence on the bricks of the Haymer building. Significant repairs are needed to correct and restore building integrity. It will likely be a project completed in stages. Mr. Botterbush and Ms. Duvernoy met with a local expert to discuss appropriate action and how to prioritize the phases of repair. While this is not an urgent issue, it still needs attention.

12. **Adjournment**

There being no further business, the meeting was adjourned at 6:20 p.m.

Approved by THPLD board action on June 24, 2021.



Melissa Batchelor, Secretary